

Committee Meeting Minutes
21st & 28th September 2022 – 6.30pm

In Attendance:

Kim Bond, Ceri Williams, Noreen Doody, Mark Leggett, Owen Jones, Jacob Bourne, John Bruce, David Timms, June Brady, Simon Hall, Mandy Mckenzie, Jan Adam-Smith

Trustees:

Bob Dsouza, Karl McAlpine

Voting for committee positions were as follows:

Chairman – Kim Bond

Secretary – Ceri Williams

Treasurer – Noreen Doody

Wine Committee

Ceri Williams

Mandy McKenzie

Owen Jones

David Timms

Mark Leggett to be rep for trustees' meetings

Previous Minutes:

Update on:

Previous minutes were discussed and the following agreed

Panto to be replaced by Santa's Grotto

Jan to contact the police to put talks in place at the club

Database disclaimers to be added to emails and website

Upcoming events

Firework Night – Ken to book melanie for first aider – email to ken 25/9/2022

Park trust require liability certificate

Jacob to take free training session for firework lightening

Volunteers required for guarding fireworks during the day and clear up after display

Food Prep – Mandy

Tens licence – Ceri

Collection buckets – Volunteers required

Fireworks to start at 6PM

Halloween – Kids Halloween party

Games and food 3pm to 6pm

Fancy dress best dressed

23rd October to decorate the club – all committee to help

Sunday 27th November – Christmas Decorations to be put up in club – All committee and trustees to help

Christmas eve – DJ already paid for – Ideas welcomed for evening entertainment

Christmas Day – Opening as usual – 12 noon to 2PM

New Year's Eve – DJ already paid for – Prepaid tickets for the event, event ideas welcomed

Feb – Valentine's night / Disco Bingo

March 18th – Paddy's night, Del to confirm booking and deposit to me made

Ideas for any other events welcomed by all:

Treasurer's report – No report was given, handover from previous treasurer to new treasurer will happen after meeting

New treasurer along with secretary and chairman to apply for online banking for committee account, this will support instant relief when purchasing for events

Debit card to be help by Noreen – Debt cards will be signed in and out when used by other committee members for purchases.

Cupboard

Request to clean up cupboard no volunteers – Kim and Ceri dealt with this on their own, nothing to be placed in the cupboard going forward without discussion either with a committee member or trustee

Door entry system was discussed and informed by Bob that the new system should be activated within the next month and bob to confirm date of activation

Gold, Silver & Red card holders are allowed to sign in three non-members, Bar staff and Honour members can only sign in 1 Guest.

Wine Committee:

New wine committee has been elected and a date needs to be set for the first meeting

Coke machine in Sept'. Engineer to look at it

Smaller bottles of wine discussed to reduce wastage

CW informed DT she had all pricing information from Dayla. CW already talking to Dayla regarding costings and upcoming price increases

AOB

MM informed us that she has requested all Staff read the constitution Code of conduct to be distributed and discussed at next meeting

Bob informed the meeting that Trustees have agreed corporate code of conduct that all staff are to read and sign

Trustees have all signed and residents committee to read and discuss at next meeting

BT Sports / Sky sports contracts to be looked at. - MM informed us that she is in discussion with Dayla regarding reductions in the packages with their support

Dogs on premises - Designated areas need to be made aware to all customers along with owners responsibilities while in the club their fur babies

Garden Risk Assessments to be presented to trustees and displayed within the club - CW to print and forward

Next Meeting - Wednesday 12th October