

**MINUTES OF ROMAN PARK CLUB TRUSTEES MEETING,
TUESDAY 6th DECEMBER 2022 AT THE CLUB AT 6.pm**

Present: Bob D'Souza—Chairman, Ken George - Secretary, Karl McAlpine - Treasurer,

Peter Brady - Trustee,

1 **Apologies-** Brian Kite

2 The minutes of the last meeting held on the 22nd November were approved.

3 **MATTERS ARISING**

3.1 Painting the club inside and out is left on hold until the better weather in early 2023.

4 **FINANCES**

4.1 The club finances were reasonably healthy for the time of year and invoices were due to be sent out in the next few weeks. KG advised that the Business rates for the club were going to more than double in 2023 to £7204 for the year. There would be some small relief on this, yet to be announced by Government.

4.2 There were upcoming payments for the refurbished furniture,(£660) and the work required to bring the plumbing to Government standards, (approx £700).

4.3 Mandy had provided BD with information on costs of food showing that some items were very profitable whilst others made only 2% profit. It was agreed that the menu would be slimmed down to bacon rolls, sausage rolls and Danish pastries and as Mandy is extremely busy with Christmas and the World Cup, the Trustees would produce a new menu for 1st January.

4.4 BK had had an initial meeting with our accountants and would continue to progress his involvement in our accounting systems to reduce our accountant's fees. Dan had advised that we would need to be processing invoices via the Dext system to further reduce his costs.

Need to determine how the club gets its money back from fruit machines after a payout.

4.5 KM advised that the new card payment system from GoAhead would be implemented from the beginning of January.

5 **MEMBERS REGISTER:** (Deed of covenants)

Keep tabled the need to find a less expensive solicitor for deeds transference.

6 **REFURBISHMENT**

6.1 BD has been in touch with Club Control who have promised to provide an estimate in the near future for the cost of moving the external door entry system to the hall door. Our electrician had been contacted for a quote but had not got back to us.

6.2 Mandy is still awaiting a quote to repair the air condition unit in the cellar.

6.3 Mandy had placed the order for polo shirts for the staff. Staff should team shirts with dark trousers or skirts for a smart dress code.

7 **OTHER BUSINESS**

7.1 BD to arrange for First Aid refresher course for staff in early 2023.

7.2 The club is still on a wait list to become an Amazon point. Defibrillator outside of the front door has disappeared again. BD to pursue with Council.

7.3 KG to contact Mandy to check the debit card renewal date. If out of date KM to contact bank to get new cards.

7.4 A resident, Brian Stanley, had spent about 3 days sawing down the trees and foliage at the front of the club, which had been disposed of by the Parish Council Rangers. This had saved the club a cost of some £500. It was agreed that KG would purchase a voucher for to Brian as a thank you.

7.5 BD queried why the club was open for 6 hours on Boxing Day if we were unable to show football. KM advised that Boxing Day football was via Amazon Prime which the club has an account for.

7.6 BD had negotiated new contracts with Sky Sports and BT Sports for the next 12 months at a cost saving to the club. KG to advise the Resident's Committee.

7.7 Mark of the Resident's Committee had met with three restaurant owners to explore arranging a food evening at the club.

DATE OF NEXT MEETING - TUESDAY 3RD JANUARY 2023 AT THE CLUB