

**MINUTES OF ROMAN PARK CLUB SPECIAL TRUSTEES MEETING,
TUESDAY 10TH JANUARY 2023 AT THE CLUB AT 6.pm**

Present: Bob D'Souza—Chairman, Ken George - Secretary, Karl McAlpine - Treasurer,

Brian Kite - Trustee

- 1 **Apologies**- none
- 2 **Resignation** - The Chairman explained that this meeting had been called because of the resignation of Mr Peter Brady who had resigned on health grounds. He had been a Trustee for the past 16 months and during that time had been an invaluable member of the Trustees having been almost solely responsible for chasing those owners with large outstanding dues and reducing the debt to Roman Park Management significantly by about £50,000. He would be sadly missed and the remaining Trustees wished him well.
His resignation was formally accepted and the Secretary would thank him for his good work and advise the Accountants in order that his name could be removed from the Board of Directors.
The Trustees would look for a replacement for him to be seconded to the Board and BD would approach a lady owner on the estate to see if she would consider joining.
- 3 **Coffee shop** - BD had produced a new coffee shop menu and discussed with Mandy. She would laminate copies and put it out at the club and it would be started on Tuesday 17th January. BD would arrange for it to go onto the website. Mandy had advised that Sunday opening of the coffee shop was not successful and opening hours would be reviewed.
- 4 **Microsoft Office**- Mandy had approached BD to purchase MS Office for her use as Manager. BK said he had a deal via Wowcher for approx £50. He would forward details.
- 5 **Warm Initiative** - BD advised that he had been approached by Stantonbury Council about an initiative to provide a warm space for people to go to during these difficult times of home heating. The Council had funds to help with this until the end of March. He had discussed this with the Manager and proposed advising the Council that we could provide flasks of coffee/tea plus biscuits from 10am to 1pm on Tuesday to Friday for a cost of £60 per day, or alternatively we could open for £50 per day with bacon/sausage rolls plus our special coffee at £6 per head. It was agreed that he would approach the Council with these two, or a combination of these offerings and they could decide.
- 6 **Facebook**- The remaining two members of the Residents Committee had asked for access to the club Facebook page. However this had been rejected as the Committee were not quorate until they have the special meeting on the 29th January and they elect officers. They had been advised that they could post information to the Facebook page through the Trustees until that time.
- 7 **Website** -BK asked for access to the website so that he could update and post things from time to time. This was thought to be a good idea as the chap who manages it works full time and would probably appreciate the input. KG to arrange.