

MINUTES OF ROMAN PARK CLUB TRUSTEES MEETING, TUESDAY 31st JANUARY 2023 AT THE CLUB AT 6.pm

Present: Karl McAlpine – Treasurer (Acting Chair), Ken George – Secretary,
Brian Kite – Trustee, Sally Wells - Observer

1 **Apologies-** Bob D'Souza – Chairman,

KM welcomed Sally Wells to the meeting as an observer and potential Trustee to fill the vacancy left by the resignation of Pete Brady on health grounds.

2 The minutes of the last meetings held on the 3rd and 10th January 2023 were approved.

3 **MATTERS ARISING**

3.1 Painting the club inside and out is left on hold until the better weather in early Spring.

4 **FINANCES**

4.1 The club finances are reasonably healthy for the time of year and with invoices having been sent out money is coming in. **The Treasurer advised after the meeting that almost half of Residents have paid 2023 dues in full.** Pete Brady, the ex Trustee was now feeling a lot better and had offered to continue with the work of chasing those residents with outstanding dues. It was agreed that his offer would be gratefully accepted and KG would contact Dan to grant access to the necessary accounts. Pete would be asked to attend meetings, perhaps quarterly.

We still do not know what Government relief we will get on our revised Business rates for the club of approximately £7204 for the year.

4.2 There is still some remedial work following Smiths fire alarm inspection and they need to carry out further work before they complete their report.

4.3 BK had met with Dan and was meeting him again next week to discuss accounting actions which we could take over. KG had investigated the SOLDO card but it turned out that there is a charge. It was agreed that the club would continue with just the debit card.

4.4 KM has signed up for HANDIPAY but is waiting information about them buying out the existing contract for our payment machines.

5 **MEMBERS REGISTER:** (Deed of covenants)

KG had tried to contact three alternative solicitors to take on our work but only one, Bridgemankettle of Bletchley, had responded. He would arrange a meeting for a date after BD returns.

6 **REFURBISHMENT**

6.1 Club Control had provided a quote of £2200 to update the door entry system and this had later been revised to £1100 plus VAT after BD had queried it with them. BD and KG had met Dan of GPM Security who after a thorough inspection had provided a quote of £493 no VAT.

It was agreed KG would contact him to go ahead. BK would continue to investigate the links between the door entry system and the tills.

6.2 BD had identified a number of areas at the last meeting which he considered needed doing this year and these would remain minuted:

- Door entry system (see 6.1 above)
- Alarms and internet upgrade.
- Snipaholix water heating
- Club facelift (painting etc)
- Reduced accountancy fees through more work being done by us (see 4.3 above)
- Improved media control.
- Ensuring covenants signed on sale of properties (see 5 above)

- Garden to be kept attractive. KM had spoken to Mr and Mrs Stanley and they were happy to continue with this when the weather improves.

7

OTHER BUSINESS

7.1 BD would arrange for First Aid refresher course for staff.

7.2 The club is still on a wait list to become an Amazon point.

7.3 KG would check if Del had fixed the leak in the small conservatory.

7.4 KM had paid the £50 agreed for the bouncy castle.

7.5 Following the election of a new Residents Committee arrangements were in hand for them to take over the club Facebook page.

7.6 KG would check whether Mandy now had Microsoft Office on her club computer and also ask if she had vegetarian/vegan options on the coffee shop menu. The WarmSpace initiative had started and we were receiving £60 from the Parish Council per Thursday and Friday opening. It was felt that using the conservatory for this might save on heating costs. KG to pursue.

7.7 As this was now the end of the meeting, at this point KM asked Sally how she felt about becoming a Trustee. It was explained to her that the Trustees could appoint her but she would need to stand for election at the next AGM. She agreed to join and would provide Dan Hippey with the necessary documents. KG to liaise.

DATE OF NEXT MEETING - TUESDAY 21st FEBRUARY 2023 AT 6PM AT THE CLUB