

## Roman Park Residents Committee - Minutes

6pm Wednesday 15<sup>th</sup> February 2023

In attendance – Tim Davis, Vicki Davis, Owen Jones, David Timms & Sue Timms

Apologies – Jan Adams Smith & Mike Tuvey

1) Election of officers:

All positions elected unanimously

Chair – Vicki Davis

Secretary – David Timms

Treasurer – Owen Jones

Wine Committee – Owen Jones & David Timms (and the Centre Manager) - plus Tim Davis & Mike Tuvey as rotating members

Social Committee – Vicki Davis, Jan Adams Smith & Sue Timms - plus the Centre Manager

2) Minutes of 29<sup>th</sup> January 2023 EGM agreed as a true record.

3) Formal communication with Trustees will be via [Romanpark2023@aol.com](mailto:Romanpark2023@aol.com) & [romanparkmanagement@gmail.com](mailto:romanparkmanagement@gmail.com) and anchored by the secretaries.

4) Other communication:

WhatsApp group will be used for day to day committee communication

Other email – DT

Facebook & Messenger (including Bingo & Quiz advertising) - OJ, DT & ST with art creation by VD

Instagram - OJ

Flyer creation & proof reading - VD with proof reading support by all

Flyer distribution – Bancroft Park DT & ST, Gardiner OJ, Vienna & top of Culbertson

JAS, rest of Culbertson MT, Blackwood & Mortons TD & VD and Jean Leighton will do

Van Der Bilt.

It was agreed we would take the expected collective responsibility for our decisions, promote the use of the [Romanpark2023@aol.com](mailto:Romanpark2023@aol.com) email for members suggestions and support the Trustees & Centre Manager when dealing with others.

5) Wine Committee Report – DT & OJ gave summary update on progress since October last year.

6) Social Programme & Committee Report – the new bar takings contribution spreadsheet, demographics & survey reports were discussed in depth. With these facts in mind **ST & VD** will arrange a date for first Social Committee meeting, then update Social Programme for Residents Committee approval.

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V Davis  
8/3/23

- 7) Treasurers Report – Trustees have agreed a £300 petty cash float, **OJ & DT** expect to meet with the Trustees shortly to agree appropriate funding arrangements going forward. NatWest community account dismissed, **OJ** will now explore Barclays option.
- 8) Secretaries Report – **DT** updated on various matters in the build up to the EGM and since, including the Facebook handover. **DT** also identified database collection, dog designated areas and a paper on red cards for staff as unresolved items carry forward items from last year, to be included on our agenda as we move forward.
- 9) Chairs Report – **VD** will write to the outgoing Residents Committee to thank them for their past efforts & commitment and compose an appropriate communication for the club membership as a whole.
- 10) AOB - **VD** to talk to current Neighbourhood Watch representative to see what we can do to support them via Facebook and flyer. **JAS** to update on police liaison contact at next meeting.
- 11) Next meeting 6:30pm Wednesday 8<sup>th</sup> March 2023

David Timms - 16<sup>th</sup> February 2023

*V Davis*

*V Davis*  
*8/3/23*