

ROMAN PARK MANAGEMENT TRUSTEES MEETING
MINUTES OF MEETING HELD ON MONDAY 2ND OCTOBER
Postponed from Friday 29th September

1. APOLOGIES
None
Present Mark Leggett (Chair), Karl McAlpine (Treasurer) Kim Bond and Brian Kite (Secretary)
2. MINUTES
(meetings 15th August, 29th August, 7th September and Ordinary General meeting 10th September)
Agreed
3. MATTERS ARISING
Sky and BT TV are to continue as voted for at the Ordinary General meeting 10th September
Jason Hill's motion. Two volunteers have come forward to join the working party. Howard Jones
and Brian Southern.
Punch and Punch to meet Mark, Karl and Brian at 11.00 on Thursday to value as a unit Bar and Hall
or Bar, Hall and Café.
4. DIRECTORS
Debate regarding the status of the Residents Committee. The earliest an Extra Ordinary meeting
may be called is 5th November (after Fireworks) followed by 12th November (Remembrance
Sunday).
In accordance with paragraph 12 of the Appointment and Organisation of Trustees 8 (ii)
the Trustees decided by lot that the order of retirement shall be: Kim Bond, Karl McAlpine, Brian
Kite and then Mark Leggett.
5. FINANCES
Residents Committee Bank account Iain and Cerie are to sort this out. Copy of letter requested by
Iain.
Handipay continues
Karl and Brian met with Van der Bilt Resident re Equal Contributions. He agreed to pay all arrears
but no payment has yet been made.
Need to work on Dan's spreadsheet to produce budget for 2024. Meet accountant on Friday 6th to
do this.
6. ROMAN PARK ESTATE
Mark and Brian met with Morton's Fork Resident re trees. Advised to contact MKCC.
Water Contract to be renewed.
Biffa Contract to be renewed.
Deep clean of the Café is ongoing.
Contact from Polar Security re upgrade of CCTV system at minimal cost.
7. FACILITIES: BAR AND CAFÉ
A meeting is planned with the Licensing officer. Date to be agreed
8. PERSONNEL
Our manager, Mandy, is taking a well – being break this week. Simon is deputizing. We are very short
staffed.
9. OTHER BUSINESS
Residents Committee AGM and resignations Letter from Vicki Davis is very ambiguous. Have they

resigned or not

Concern that their (ex) Secretary clearly has much paperwork regarding member's personal details stored in his house. This is clearly beyond GDPR. Letter to be sent requesting its return to the office along with the expensive stock of Membership cards

FIREWORKS.

The Fireworks have been ordered and collection arranged.

We understand from the Parks Trust that they have had an application from the Residents Committee and require a risk assessment, copy of Public liability insurance and any certification from the fireworks company to process permission.

Café Mandy and Kim – Hot dogs, burgers, chips and rolls. Burgers from Asda.
need many staff behind the bar.

Simon, Kit and Del to set up fireworks and set off.

Tad, Karl and Mark to assist.

Ask Kim and Brian to man collecting buckets.

Car park to be closed.

Disabled Blue Badge cars in the car park

We have staff volunteers

Simon has site map and risk assessment

We need to organise a spectacular Hallowe'en party. Nicola and Cerie? Children 5.00pm onwards adults to late.

Next meeting 10th October at 6.00pm