

ROMAN PARK MANAGEMENT TRUSTEES MEETING
MINUTES OF MEETING HELD ON TUESDAY 10TH OCTOBER 2023 at 6.00pm

1. APOLOGIES

None

Present Mark Leggett (Chair), Karl McAlpine (Treasurer) Kim Bond and Brian Kite (Secretary)

2. MINUTES

Minutes of 2nd October agreed

3. MATTERS ARISING

Punch and Punch. Mark met with P & P after changing the appointment. They valued the premises and came to the conclusion it wasn't viable to lease as a public house or restaurant due to lack of passing traffic, footfall or scenic location. They thought to lease the whole block including the café and squash court as a mini 'David Lloyd' would yield an annual rental of c. £65,000 on a 10/15 year lease.

4. DIRECTORS

Agreed to hold an Extraordinary General Meeting to elect a new Residents Committee and therefore Wine Committee on 19th November. Notifications to be distributed by 22nd October 2023.

5. FINANCES

Proposal to be put to Plot Holders in a Newsletter of Equal Contribution in the region of £220 with cuts or £420 if we stay as we are. Resident of Van der Bilt not yet paid

6. ROMAN PARK ESTATE

Mark and Brian met with Morton's Fork Resident re trees. Advised to contact MKCC. MKCC hasn't been very helpful so need to re contact residents BK

Water Contract to be renewed. Three year contract at £229 instead of £480.84 BK

Agreed to change location of the door Entry System sensors. Monday 16th October. BK to provide access.

7. FACILITIES: BAR AND CAFÉ

Mark and Brian met with Ed Fisher and James Sloane of MKCC Licensing Department. They supported our use of the swipe card system.

8. PERSONNEL

One of our staff has expressed the wish to have reduced hours. Agreed to speak to possible candidate.
KB

9. OTHER BUSINESS

At their Annual General Meeting held on 24th September the then Residents Committee announced they had come to the end of their tenure and didn't wish to stand for re-election. No candidates came forward from the membership or the floor. This means we currently have no Residents Committee which also means that we have no Wine Committee. Technically, without a Wine Committee we have no licence. We need at least four members to volunteer to become Committee members of whom three will form the Wine Committee. The Trustees are proposing a meeting shall be held on Sunday 19th November at 10.30 to elect a new committee.

FIREWORKS.

The Fireworks have been ordered and collection arranged.

We understand from the Parks Trust that they have had an application from the Residents Committee and require a risk assessment, copy of Public liability insurance and any certification from the fireworks

company to process permission.

Café Mandy and Kim – Hot dogs, burgers, chips and rolls. Burgers from Asda.

Need many staff behind the bar.

Simon, Kit and Del to set up fireworks and set off.

Tad, Karl and Mark to assist.

Ask Kim and Brian to man collecting buckets.

Car park to be closed.

Disabled Blue Badge cars in the car park

We have staff volunteers

Simon has site map and risk assessment

We need to organise a spectacular Hallowe'en party. Nicola and Cerie? Children 5.00pm onwards adults to late.

Jason Hill has requested access to Xero our main financial package to aid the working group. The Trustees agreed not to grant access.

THE MEETNG CLOSED AT 7.10PM

NEXT MEETING TUESDAY 14TH NOVEMBER AT 6.00PM