

As we have no Secretary to the Committee, please apply for forms to The Trustees. [admin@romanpark.co.uk](mailto:admin@romanpark.co.uk) or post a letter to the Trustees' Office, giving your name, Gold Card number and address. Only the donor member may apply for Absent or Proxy forms.

## **7. VOTING AT GENERAL MEETINGS**

Only Gold Card Holders are entitled to vote at any meeting of members, either by a show of hands or a poll. Unless specified in the Rules, all votes are subject to a simple majority at all Members and Committee Meetings.

Any Gold Card Holder not able to attend such a meeting may do either of the following:

- 1) Send a letter to the Club Secretary assigning his full voting rights without restriction at the AGM to a designated Silver Card Holder over 18 years of age from the same address. Or:
- 2) Register an "absent vote" subject to conditions a) to f) below
  - a) The voting intention of the member concerned is given on an agreed and standardised form as shown in the Schedule to the byelaws and known as the "Absent Vote" form, available from the Secretary of the Residents Committee or his nominee seven days prior to the meeting.
  - b) The form is both signed and dated by the Gold Card Holder.
  - c) All completed forms to be delivered to the Secretary of the Committee or his nominee before the commencement of the meeting. No forms submitted after the commencement of the meeting will be accepted.
  - d) The votes so given, to be counted by two non-voting members appointed by the Chair and the verified total of votes cast passed to the Secretary or his nominee. The voting forms to be retained of examination by any member in the case of a query or dispute for a period of not less than twenty-eight days.
  - e) The forms must relate to a single motion and any amendment(s) to that motion or item which must be clearly defined on the form.
  - f) Absent votes will be allowed on any number of items if required. Any doubt on the part of the tellers as to the validity of a form will result in it being declared void.