

ROMAN PARK MANAGEMENT LTD

NOTES FROM MEETING BETWEEN TRUSTEES AND THE ROMAN CROWN

MONDAY 4<sup>th</sup> NOVEMBER 2024 @ 10:00 AT THE ROMAN CROWN

Present: Sharon Taylor (Chair) / Brian Southern / Lee Muncey / Robin Smith / Lynn Reeves

Apologies: John Coveney (Co Secretary)

Minutes

**1. Update on changes to phones / internet provider**

RS gave an update on the changeover. He confirmed that they were still experiencing internet loss

**2. Update on changes to waste provider**

New contract in place for Roman Crown

**3. Update on Tills**

Still experiencing problems with the new tills but RS to resolve with supplier

The old tills had been removed from the bar and were being stored in the changing rooms until their removal from site

**4. Recharging for utilities**

Ongoing whilst existing contracts in place. BS to take monthly readings from the newly installed water meters so that water charges could be proportioned fairly

**5. Programme for planned works to upgrade kitchen**

This work has been held in abeyance for the time being. Trustees to advise SJW Plumbing once completed so that water heater can be installed

**6. Update on Toilet refurbishment**

It was agreed to ask RS's contact to partially repaint wall in Ladies toilet where old hand dryer had been removed. Estimate cost for labour £75.00

New flooring still to be installed

**7. Any Roman Crown Issues requiring Trustee involvement**

- a. LR asked for update on oven service. ST to investigate
- b. LR asked for Parish Council contacts. ST to provide

Meeting closed 11:15

Following the closure the Trustees present agreed an extra meeting to begin work on a disaster recovery plan and a provisional date 25<sup>th</sup> November at 7 GC agreed.

ST had drafted a Newsletter for Trustees to comment on before posting to the website